

2018 MHSAA Girls Division III Swimming and Diving Championships
Friday, November 16 and Saturday, November 17
Hosted by Holland High School

POOL LOCATION:

Holland Community Aquatic Center
550 Maple Ave
Holland, MI 49423
PHONE: (616)-393-7595

NOTE: Please mail or scan/email all **athlete eligibility information** to Darlene Becksvoort, Athletic Secretary, at Holland Public Schools Athletic Department, 600 Van Raalte Avenue, Holland, MI 49423, dbecksvo@hollandpublicschools.org
THIS IS NOT THE MEET ENTRY EMAIL (see "Entries" below)

See the [MHSAA Website link "Participating Schools Tournament Information"](#) for additional details.

TIME SCHEDULE:

Friday, November 16

9:00 a.m. Facility opens to officials, competitors and coaches
Packets may be picked up by coaches ONLY!

9:30 a.m. Ticket sales begin and doors open to spectators

10:00 a.m. – Noon Warm-up period for swimmers and divers

Noon - 3:30 p.m. (approx) Swimming Prelims
(Divers may continue to warm-up, remembering to silence the boards at the start of each heat.)

3:30 p.m. (approx) Diving Prelims Begin
(Diving Preliminaries will commence immediately following the last heat of the 400 Free Relay.)

Saturday, November 17

9:00 a.m Facility opens to competitors and coaches

10:00 a.m. – Noon Warm-up period for swimmers and divers

10:00 a.m. Ticket sales begin and doors open to spectators

Noon – 5 p.m. (approx) Swimming and Diving Finals

RULES:

M.H.S.A.A. rules will apply according to the 2017-2018 NFHS Swimming, Diving, and Water Polo Rules Book. During the Prelims session, there will be a 10 minute break after the 200 Yard Medley Relay and before the first heat of the 200 Yard Freestyle. Also, there will be a 15 minute break between the last heat of the 50 Yard Freestyle and the first heat of the 100 Yard Butterfly. During the Finals session, there will be a 10 minute break after the 200 Yard Medley Relay and before the first heat of the 200 Yard Freestyle, as well as a 15 minute break between the end of Diving and the 1st heat of the 100 Yard Butterfly.

ENTRIES:

All swim entries are due **Monday, November 12, by Noon**. ALL entries must be in Hy-tek format (meet file available at www.MHSAA.com, software available on the Hy-tek website). [Please send Hy-tek entries to hcaquatics@gmail.com](mailto:hcaquatics@gmail.com), include an emergency phone number, and contact information. ALL entries should include first and last name, **grade (in number format..09-10-11-12)**. Use the school abbreviations supplied on the MHSAA website. Final diving entries will be made via the official eDive results from Regionals. **PLEASE INCLUDE DIVERS QUALIFYING FOR REGIONALS IN YOUR HY-TEK TEAM DATABASE.**

Please see the following page for a detailed timeline of the entry procedure to be followed by meet management. It is each coach's responsibility to send and confirm entries according to this timeline.

SWIMMING ENTRY/CONFIRMATION PROCEDURE

- a. All entries are due by **12:00 p.m. Monday, November 12.**
- b. Coaches are warned to **use a non-school email** to prevent firewall issues, etc.
- c. Coaches must include
 1. Coaches contact info: Phone number and email address
 2. Appropriate MHSAA school name/abbreviation from MHSAA website
(All codes are updated for use with Hy-Tek)
 3. Grades for all athletes (Numeric)
 4. Appropriate/verifiable seed time
- d. By **12:00 p.m., Tuesday**, state meet hosts will email back confirmation of receipt of entries and an entry report from what they receive.
- e. Coaches have until **9:00 p.m., Tuesday** to reply with any corrections to entry report – MAY BE SUBJECT TO \$50 LATE FEE at Meet Director's discretion.
- f. Psych sheet will be posted on the MHSAA website by **12:00 p.m., Wednesday, November 14. NO CHANGES TO ENTRIES WILL BE ALLOWED AFTER 12:00 P.M., WEDNESDAY, NOVEMBER 14.**
- g. Psych sheets will include relay names including alternates.

DIVING ENTRY/CONFIRMATION PROCEDURE

- a. All divers will be automatically entered into the State Meet via Regional Results.
- b. **PLEASE INCLUDE DIVERS QUALIFYING FOR REGIONALS IN YOUR HY-TEK TEAM DATABASE.**
- c. Diving sheets will NOT be included in the Meet Packet which coaches will receive at check-in Friday.
- d. An anticipated start time for diving prelims is 3:30 p.m. Therefore, **confirmation and signing of final dive sheets must be made at the Diving Scoring Table, with the Diving Manager prior to 2:30 p.m. on Friday.**
- e. No diving sheets should be faxed to Meet Management prior to the meet. All Diving sheets will be generated on-site via eDive.

ADMISSION:

NO advanced sales!

Friday Prelims: \$10.00

Saturday Finals: \$10.00

PROGRAMS:

Friday Prelims: \$4.00

Saturday Finals: \$4.00

CONCESSIONS:

A concession stand will be available in the spectator seating area throughout the meet.

WARM-UP & COOL-DOWN:

Swimmers may warm-up/cool-down on the West side of the bulkhead in the lanes provided. DO NOT use the shallow area for warm-up or cool-down. **NO DIVING IN THE WARM-UP COOL-DOWN AREA.**

DECK PASSES:

Deck passes will be issued to all qualifying athletes by the host and must be visible at all times.

Only two (2) coaches' passes per team will be issued (per MHSAA). No manager pass will be issued for teams with less than 5 qualifiers. **Extra coaches or manager passes can be purchased, by the head coach only, for \$15 per pass at the registration table.** Receipts will be provided upon request.

Note: Athlete Deck Passes may not be used for access into the spectator seating area.

PARKING:

All busses please park along Washington Avenue to the West of the facility.

All School vans, parking will be available in the Holland High School parking lot, located on the East side of Van Raalte Avenue between 24th and 26th Streets (by the Tennis Courts). There is a short walk from the high school to the Aquatic Center. Please plan accordingly. There will NOT be a shuttle.

A NOTE ON PARKING AT THE HOLLAND COMMUNITY AQUATIC CENTER

The Aquatic Center is located directly across the street from the Holland Community Hospital. The Hospital Parking lots should **NOT** be used for swim meet parking for any reason.

T-SHIRT/APPAREL SALES:

A vendor booth will be set-up on site for the sale of T-shirts and other apparel.

MEDIA

Credential requests for the Finals meet will be handled by the MHSAA.

MEET STAFF:

Meet Director:

Todd Smeenge

Phone: 616-283-0644

Email: hcaquatics@gmail.org

Safety Coordinator

Thomas Miller

HOLLAND AQUATIC CENTER RULES & IMPORTANT FACILITY NOTES

The Holland Aquatic Center is a PUBLIC FACILITY.

Public Locker Rooms (Men's & Women's) are provided on the competition side of the building.

Private bathrooms and changing areas are also available. Bring all property out to the pool deck for safe keeping. The Holland Aquatic Center is not responsible for lost or stolen property. **DECK CHANGING IS STRICTLY FORBIDDEN.**

Please do not put locks on lockers as locker space is limited and individual lockers may not be available.

Deck Bleacher seating will be provided on the pool deck for team use. Teams are responsible to clean up their area before leaving the facility. Folding chairs on deck must remain in the designated area behind the deck drain area.

First Aid/Training Needs; Lifeguards are trained to handle water emergencies and first aid on deck.

Pool Deck Entry/Exit – Authorized entry only (deck pass required). Athletes Entry/Exit will be through the locker rooms.

Coaches may enter the pool deck via specified entrances and must accompany athletes on deck and at practice lanes.

Team Seating is available on a first-come basis by session. Belongings must be removed and athletes are requested to clean up after themselves following each session. Small folding chairs allowed on deck in specified areas

No Diving into practice lanes. Diving will only be permitted in specified lanes for warm up.

Starting Block Footplates should be placed on the mats behind the blocks (not on the tile) if removed.

Diving warm ups will be available during specified times, please no diving during the start of a race. Only divers entered in the meet will be permitted on the boards.

Only approved meet personnel are permitted in the pool deck office, questions or concerns should be directed to the meet manager.

Athletes are required to shower before entry into the pool to protect water/air quality. No oils or rub down solutions are permitted to protect water/air quality. No rub down tables permitted on deck without approval.

No shaving will be permitted on site as per National Federation rules.

No coolers or food are allowed on deck. Balloons are NOT allowed within the facility.

No glass containers allowed in the locker rooms or on the pool deck.

Spectator Seating is limited and offered on an event session first-come, first-serve basis. Admission may be required. No saving of spectator seats. Unsafe or unruly behavior in the spectator area may require expulsion.

No Folding/Camp Chairs in the spectator area.

Vandalism or breaking rules may require expulsion from the facility for the remainder of the meet.

All signs, posters and banners must be attached to a cable provided on the north and west walls. No other signs may be placed anywhere in the facility or outside of the facility. Please remove all signs at the completion of the meet. Signs posted elsewhere will be removed. No lawn signs.

Noisemakers and flash photography are prohibited.

Lost and Found items are collected at the announcer's table until the end of the meet.

Concessions may be provided.



Directions to the Holland Community Aquatic Center

From Grand Rapids Area or Lansing (East Side of State) Take I-196 West and take Exit #52 for 16th Street turn right on 16th Street and follow it West into Holland (approx. 5 miles) Turn left onto Maple Avenue and follow it South to 22nd Street The Aquatic Center is located on the corner of 22nd Street and Maple Avenue. Our parking lot is located on the corner of 24th Street and Maple Avenue.

From Muskegon or Grand Haven Area (Northwest) Take US 31 South to 16th Street. Turn right at 16th Street and follow it West to Maple Avenue. Turn left onto Maple Avenue and follow it South to 22nd Street. The Aquatic Center is located on the corner of 22nd Street and Maple Avenue. Our parking lot is located on the corner of 24th Street and Maple Avenue.

From South Haven (South) Take 196 to the Washington Exit. Follow Washington North to 24th Street. Turn left onto 24th Street and follow it West one block to Maple Avenue. Our parking lot is located on the corner of 24th Street and Maple Avenue.

